

## QUALITY SECRETARY/AUDITOR

We have an opening for a Quality Secretary/Auditor for its Marshfield and Plover facilities. The individual hired for this position will be responsible to perform a variety of random audits to determine that materials, products and processes are within the specifications and requirements as defined by the Company. Responsible to maintain quality system documents, to include typing, distributing and controlling SOP's.

Interested candidates must be proficient in Microsoft Office Word and Excel, have strong communication skills, ability to work independently and with others and understand auditing principles. Familiarity with ASME code requirements, welding processes and BPCS knowledge/experience preferred.

We offer a competitive wage and benefit packet, to include health, life, dental and disability insurance, paid vacation and holidays and retirement contributions. Interested candidates may apply in confidence by \*application to:

Felker Bros. Corp.  
Attn: HR Depart – QA  
22 N. Chestnut Avenue  
Marshfield, WI 54449

\*Applications available at [www.felkerbrothers.com](http://www.felkerbrothers.com)  
Equal Opportunity Employer/Drug Test Required