

Shipping & Receiving Coordinator (Marshfield, WI) – individual will work with Services Manager and Inventory Control/Cycle Count Specialist to complete customer shipment. Responsibilities include preparation of required documents for both USA and export customers and destinations, to include completion of confirmations; work with customer trucking companies to schedule pick-ups; and cross-train with Inventory Control/Cycle Count Specialists. Individual must possess effective written and oral communication skills, excellent personal computer skills; working knowledge of both Microsoft Word and Microsoft Excel. Requirements include technical school graduate or a minimum of two years' experience in logistics, sales or related field. Knowledge of BPCS is preferred.

Interested candidates should apply via application by February 25, 2015 to:

Felker Brothers Corporation – S&R Coord.
Attn: Human Resource Dept.
22 North Chestnut Avenue
Marshfield, WI 54449