

Accounts Payable Specialist

Felker Brothers Corporation, a manufacturer of stainless steel pipe, tube, fittings and prefabricated piping systems, has an opening for an Accounts Payable Specialist. Responsibilities include processing all invoices, check requests, vendor debits and credits through cash disbursements. Included is verification of proper authorization, approved price and receipt of services or material.

Required qualifications include strong written and verbal communication skills, excellent organizational skills, a basic knowledge in the areas of financial and cost accounting, and analysis and preparation of reports using Microsoft Office software. Prefer 5 or more years of accounting experience or an associate degree in accounting with a minimum of 3 years of relevant experience.

Interested candidates may apply by completing an *application and submitting it to:

Felker Brothers Corporation
Attn: HR Dept. – A/P
22 North Chestnut Avenue
Marshfield, WI 54449

An equal opportunity employer/drug test required.

*Applications may be obtained at www.felkerbrothers.com